

SECTION 00 63 63

CS-24-406

CHANGE ORDER REQUEST FORM

PROJECT Nassau County Adaptation Program - RPG23

No. 1

DATE OF ISSUANCE 6/5/2025

EFFECTIVE DATE 6/5/2025

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3481-WA03

CONTRACTOR- DRMP, Inc.

ENGINEER / ARCHITECT- Katie Peay

Description of changes:

Budget Reconciliation

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 489,698.00

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion: 304 / 04/1/2026

(days and dates)

Ready for Final Payment: 304 / 04/13/2026

(days and dates)

Net change from previous Change Orders No. 0 to No. 1

\$ 0.00

Net change from previous Change Orders No. 0 to No. 1

0

(days)

Contract Price prior to this Change Order

\$ 489,698.00

Contract Times Prior to This Change Order

Substantial Completion: 304 / 04/13/2026

(days and dates)

Ready for Final Payment: 304 / 04/13/2026

(days and dates)

Net Increase (decrease) of this Change Order

\$ -33,848.80

Net Increase (decrease) of this Change Order

0

(days)

Contract Price with all approved Change Orders

\$ 455,849.20

Contract Times with all approved Change Orders

Substantial Completion: 304 / 04/13/2026

(days and dates)

Ready for Final Payment: 304 / 04/13/2026

(days and dates)

RECOMMENDED:

By: *Katie Peay*

Engineer/Architect (Authorized Signature)

Date: 6/12/2025

APPROVED:

By: *Katie Peay*

COUNTY (Authorized Signature)

Date: 6/12/2025

ACCEPTED:

By: *Scott Garth*

Contractor (Authorized Signature)

Date: 6/13/2025

CHANGE ORDER APPROVAL FORM

PROJECT: Nassau County Adaptation Program RPG23

CHANGE ORDER NUMBER: 1

DATE: 6/5/2025

CONTRACT NUMBER: CM3481-WA03

PURCHASE ORDER NUMBER (IF APPLICABLE): 25000529

TO CONTRACTOR: DRMP, Inc.

Description: Budget Reconciliation

Reason for Change Order:

Change due to decrease in budget

Original Contract Sum.....	\$	<u>489,698.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>489,698.00</u>
Amount of this Change Order (decrease).....	\$	<u>-33,848.80</u>
New Contract Sum Including this Change Order.....	\$	<u>455,849.20</u>

The Contract Time will be **increased or decreased (select one)** 0 days
Previous Substantial Completion: 04/13/2026 Previous Final Completion: 04/13/2026
New Substantial Completion: 04/13/2026 New Final Completion: 04/13/2026

APPROVED BY: <u>Katie Peay</u>	DATE: <u>6/16/2025</u>	
Department Head/Managing Agent		
APPROVED BY: <u>Lanace Melmore</u>	DATE: <u>6/20/2025</u>	<u>BC</u>
Procurement		<u>6/17/2025</u>
APPROVED BY: <u>Chris Lacambra</u>	DATE: <u>6/17/2025</u>	<u>JP</u>
Office of Management and Budget		
APPROVED BY: <u>Denise C. May, Esq., BCS</u>	DATE: <u>6/20/2025</u>	<u>6/17/2025</u>
County Attorney		
APPROVED BY: <u>Taco E. Popey AICP</u>	DATE: <u>6/23/2025</u>	<u>EM</u>
County Manager		<u>6/20/2025</u>

UPB
6/24/2025

APPROVED BY: N/A
Chairman

DATE: _____

ATTEST: N/A
Mitch L. Keiter, Clerk of Courts

DATE: _____

Account No(s). 03005541-534000 RPG23

Certificate Of Completion

Envelope Id: 22D04E06-B97F-4705-965E-D34978605029

Status: Completed

Subject: Complete with Docusign: CM3481-WA03 - DRMP_Change Order Approval

Source Envelope:

Document Pages: 3

Signatures: 5

Envelope Originator:

Certificate Pages: 6

Initials: 4

Stephanie Walsh

AutoNav: Enabled

swalsh@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Stephanie Walsh

Location: DocuSign

6/13/2025 10:10:33 AM

swalsh@nassaucountyfl.com

Signer Events

Signature

Timestamp

Katie Peay

kpeay@nassaucountyfl.com

Stormwater Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/13/2025 10:21:30 AM

Viewed: 6/16/2025 4:22:56 PM

Signed: 6/16/2025 4:23:05 PM

Electronic Record and Signature Disclosure:

Accepted: 11/2/2021 8:55:57 AM

ID: a37cb26b-663c-4683-bca2-fe14683393b0

Brittany Contardi

bcontardi@nassaucountyfl.com

Senior Procurement Specialist

Nassau County

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/16/2025 4:23:07 PM

Viewed: 6/16/2025 5:04:07 PM

Signed: 6/17/2025 2:56:13 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/17/2025 2:56:15 PM

Viewed: 6/17/2025 3:46:49 PM

Signed: 6/17/2025 3:47:06 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26






Sent: 6/17/2025 3:47:07 PM

Viewed: 6/17/2025 5:14:10 PM

Signed: 6/17/2025 5:18:39 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 6/17/2025 5:18:40 PM Viewed: 6/20/2025 11:49:18 AM Signed: 6/20/2025 11:49:42 AM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 6/20/2025 11:49:44 AM Viewed: 6/20/2025 1:56:31 PM Signed: 6/20/2025 2:50:56 PM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 6/20/2025 2:52:35 PM Viewed: 6/20/2025 2:53:26 PM Signed: 6/20/2025 2:54:31 PM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 6/20/2025 2:54:33 PM Viewed: 6/23/2025 11:44:29 AM Signed: 6/23/2025 11:44:37 AM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Clerk Finance boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 6/23/2025 11:44:39 AM Viewed: 6/24/2025 10:31:57 AM Signed: 6/24/2025 10:32:14 AM
Electronic Record and Signature Disclosure:		
Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Clerk Services BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:32:16 AM Viewed: 6/25/2025 10:23:27 AM
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:32:16 AM Viewed: 6/24/2025 1:25:11 PM
Stephanie Walsh swalsh@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:32:17 AM Resent: 6/24/2025 10:32:22 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/13/2025 10:21:30 AM
Certified Delivered	Security Checked	6/24/2025 10:31:57 AM
Signing Complete	Security Checked	6/24/2025 10:32:14 AM
Completed	Security Checked	6/24/2025 10:32:17 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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